

Annual Report and Accounts FY2018/19

Welcome



Welcome to our Annual Report and Accounts for 2018/19.

A lot has happened since our last annual report. We held a successful Family Camp attended by over 20 families, who took part in a range of activities over the weekend. Following the success of this event, we are planning to hold our next Family Camp in June 2020 – details to follow in the autumn term.

The Group also got together as a whole to hold our first Group Camp at Broadstone Warren with over 60% of our youth membership attending. This was the first time we have held this event, which brought beavers, cubs and scouts together at a single site for the weekend. Beavers and cubs stayed in bunkhouses, and the Scouts camped. During the weekend, members had the opportunity to take part in a range of age appropriate activities, while seeing what the older sections were doing. We all got together for a big campfire on the Saturday night. You can see some photos from the camp in the centre section of this report.

Reading this report you will see that our Sections have been delivering good quality and varied programmes to our members including a range of Nights Away experiences.

Work continues at Scout Ridge to maintain and expand upon our facilities with work continuing in the area at the back of Scout Ridge for outdoor activities. In 2019/20 we have plans for introduction of an activity area for Angel / Tomahawk throwing.

Our numbers are slightly down at the date of the census due to the phasing of members moving on to Explorers, and a slight depression in numbers centred around the cub age range, which is now moving into the Scout section. We are working hard to get our numbers in each section to capacity, as this is important to ensure financial viability of the Group (without increasing our fees) and helps us maintain active and exciting programmes.

Over the course of the next 12-18 months a number of our long serving section leaders have taken the decision to step back from their current roles for a well-deserved break. The success of the Group can only be realised through our members actively participating, and through the support of our young leaders and adult volunteers. As a father of two young boys myself and being in a demanding full time job, I understand the reasons people can sometimes be reluctant to volunteer. 'I can't commit on a regular basis'.....'I may get called away with work'..... 'I don't have time in between being a parent taxi service'. All I can say is that we need many forms of help, whether it be supporting fundraising events, being an Occasional Helper who can support a few hours a term, through to taking on a Leadership Role. We need all sorts of differing skills to run a Scout Group and we provide support and training for new roles.

If you think you can spare some time, and would like to get involved, please speak to myself or one of my leadership team.

Thank you



adam@3rdbanstead.co.uk



Cubs visiting the Police Helicopter

Cubs

The cub section has had a busy year with a wide range of activities including trips to the National Police Air Service in Redhill, the Mayor's parlour and a trip to a trampoline park.

Both Packs regularly take part in a good mix of indoor and outdoor activities, including adventurous activities. Both packs have also taken part in a number of nights away events including a sleepover, Group camp and summer camp.

Both packs attended the county cub event SCRAM, which this year was held in Epsom. A big well done to our Assistant Cub Leader Claire, who was an integral member of the activity committee for the event



Pirate costumes at cub camp

which was attended by over 2000 cubs from across Surrey.

Over the summer term, the Cubs returned to Brambletye for their annual summer Cub camp. The cubs sleep in traditional patrol tents in Sixes. Each year the camp is given a theme around which the camp is based; which this year was Pirates. Activities this year included craft, outdoor sports, swimming, obstacle course, mind games, backwoods cooking, air rifle shooting, trek cart racing and a big campfire.

The dates for next year's camp are confirmed as the 22-26 July 2020.

Both our long serving Akela's have indicated their intention to step back from their current roles. As a consequence, we are urgently looking for additional help with both our cub packs.

If you are interested in a volunteering opportunity with the cub section, or know anyone who you think would be interested, please get in touch with Adam (adam@3rdbanstead.co.uk).

Scouts

The scout section has also had a busy year.

Following a trip to the Imperial War museum in March, Patrol Leaders and Assistant Patrol Leaders from both Troops visited the Somme Battlefields for a weekend tour. As part of the visit, the Group laid a wreath at the Thiepval Memorial on behalf of the people of Banstead.

The Scouts had a weekend summer camp at Downe Campsite over the sweltering August bank holiday weekend. The Scouts took part in a range of traditional scouting activities, as well as crate staking and aerial runways. The successful camp was the first organised by Marlborough Troop's Assistant Scout Leader Emma, and was enjoyed by all those who attended.

Next year the Scout section will be taking part in Scoutabout 2020, which will bring over 6000 Surrey Scouts and Guides together for a weekend of activities.



Scouts taking part in a crate staking activity at Downe Campsite

Beavers



Beavers Learning to Light Fires at Group Camp

Both colonies took part in Group camp, which was the first time that the beavers had been away for a residential experience away from Banstead. All those who attended had a great time, and were able to take part in a range of activities which they would not normally take part in including a low ropes course and tunnelling. You can see some of the photographs from the weekend in the centre of this report.

A short sleepover is planned in October for both colonies at Scout Ridge.

The beavers also took part in a District fun day held at park farm. During the day beavers took part in activities including craft, metal detecting, air rifle shooting, climbing, abseiling and archery using the new archery range at Park Farm.

In December 2020 our Huron Colony Leader and Assistant Leader, Val and Carol will be retiring from their roles, having both been in the role for over 20 years. Over the coming months, we will be looking for additional adults to support Val and Carol on a regular basis, with the aim of ensuring their extensive experience isn't lost. If you are interested in a volunteering opportunity with the beaver section, or know anyone who you think would be interested, please get in touch with Adam (adam@3rdbanstead.co.uk).

Scout Ridge Maintenance

We will be holding a number of working days at Scout Ridge over the autumn and winter period. These days will focus on a refresh of the toilets and paintwork in the top floor of Scout Ridge, and the continuing work at the back of Scout Ridge. The area has been cleared and a post and rail fence installed. Further work is require to install a

railway sleeper retaining wall to prevent erosion of a chalk bank in the area.

We also need to further level the area with a large delivery of top soil.

Please keep a lookout for the advertised dates which will be sent out by email.



Area cleared at the back of Scout Ridge

Board of Trustees

The 3rd Banstead Scout Group Board of Trustees continues to oversee the financial security of the Group and the maintenance of Scout Ridge buildings and grounds on behalf of our young people.

Fundraising efforts continue to keep the Group running but particularly to replace the Groups minibus. We are well on our way to meeting our minibus target with grants from the Lottery Fund, Surrey County Council, and local Freemasons and Rotary Clubs. We do need a final push to reach our target so please look out for the dates of the Santa collections in December and other fundraising opportunities coming up soon and get involved.

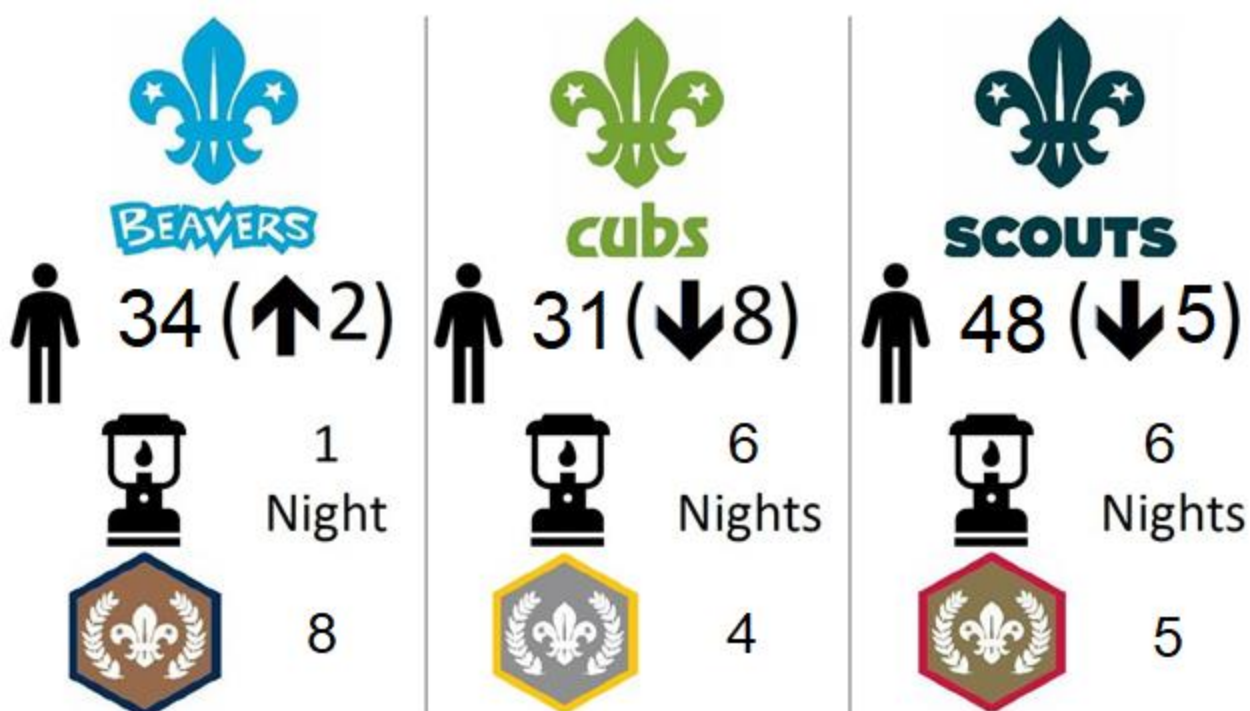


Supporting the Rotary Xmas Collections

If you would be interested in helping the Executive, please get in touch by email to our secretary Tina at membership@3rdbanstead.co.uk.

Member Numbers, Nights Away and Chief Scouts Awards

The following illustrates our total number of youth members at our annual census in January for each section, and shows how this has changed relative to last year. It also summarises the number of nights away offered, and the number of Chief Scouts Awards earned last year.



Adventurous Activity and Nights Away Permits

The following illustrates the total number of adults we have trained in different adventurous activities, and those trained to run nights away experiences.



Archery

x3

Air Rifle

x5

Hill Walking

x1

Climbing & Abseiling

x3Nights Away
Greenfield**x3**Nights Away
Campsite**x2**Nights Away
Site Specific**x2**

The Year Ahead

The year ahead is already looking busy, with plans for a Family Camp and Scoutabout 2020 already in the diary.

Our leadership teams working with our members are coming up with new programme ideas, and we continue to invest in training adult supporters to allow us to deliver a range of adventurous activities including; climbing, abseiling, archery, air rifle shooting, pioneering, hillwalking and paddle sports amongst others. If you have an existing interest in these activities, and would like to help by becoming a skills instructor, please get in touch with Adam (adam@3rdbanstead.co.uk).

All the sections have plans in place for a number of nights away experiences. We always require additional help for these events, so please speak to your child's section leader if you think you can help, whether it be helping to transport equipment, supporting catering, supporting particular activities, or being an additional adult onsite. No prior experience or particular equipment is required – we'll even supply a tent.

We are looking to boost our numbers in all our sections, and are looking for additional adult support primarily focused on our Beaver and Cub sections. If you have any links into the local schools to support us with advertising this, whether it be via teaching staff, governors or the PTA or would like to help, we would love to hear from you; please get in touch with Adam (adam@3rdbanstead.co.uk).

We have made great progress in raising money for a replacement minibus as detailed in our financial report. We need to raise a further £2,000 to buy the minibus we want, which includes removable rear seats, allowing the vehicle to be used to transport some equipment. The minibus allows us the flexibility and convenience to run events away from Scout Ridge, including our trips to Snowdon, Scout Camps, community visits etc. If you have any ideas for a fundraising activity, or would like to make a donation, please get in touch using our fundraising email (fundraising@3rdbanstead.co.uk).

Lots of Fun at the Cub Sleepover



Beavers in the tunnelling complex at Group Camp



The end of a successful weekend



Scouts Crate Staking at Group Camp



Beavers out on a welly walk at Group Camp



Scouts Throwing Angels at Group Camp



Beavers and Cubs on the Traverse Wall at Group Camp



Cubs on Pedal Carts at Group Camp

Scouts on High Ropes at Group Camp



Beavers Making Pitta Pizza for Lunch
At Group Camp

Cubs Sledging at Group Camp



Financial Review

The purpose of the Group is consistent with that of the Scout Association and is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Group is a trust established under its rules which are common to all Groups.

Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The accounts have been drawn up by Nicholas Lee (Group Treasurer) on the receipts and payments basis which is consistent with previous years.

The accounts have been audited by Neil Bridges as an Independent Examiner. The Group would like to thank Neil Bridges for this.

Financial Results

As far as the main bank accounts are concerned, we began the year with £10,359 and at 31 March 2019 we closed the year at £18,528, plus an additional £796 held by the Sections. Total funds were therefore £19,325 compared with £11,084 at the beginning of our financial year. A key reason behind the increase in funds was the receipt of £10,000 from the National Lottery towards the cost of replacing the Group's minibus.

Receipts

Our main income falls into 5 categories

- a. Subscriptions. Subscriptions recognised in the current year totalled £12,707 (including Section funds) – and our total payment out to HQ, District and County was £6,646 – representing 114 members (down by 11 compared to the prior year). The balance is used mainly to maintain and insure Scout Ridge, covering utilities, rates and cleaning costs.
- b. Premises. As you probably know we allow our premises and equipment to be enjoyed by other users, resulting in additional donations of £3,060. (2018: £2,785).
- c. Fundraising. £1,992 was raised through the Rotary Club Xmas collections which has been allocated the minibus fund, and a further £434 and £506 was raised by Village Day BBQ and Quiz Night respectively. Thank you to everyone who organised and participated in these events.
- d. The Gift Aid tax rebates received in the year totalled £1,939, with the move to online subscriptions greatly facilitating the gift aid claim process. Thank you to all those who have checked the box – enabling the Group to reclaim income tax on your subscription payments.
- e. Grants/Sponsorship/Donations. As noted above we received £10,000 from the National Lottery towards the cost of replacing the Group's minibus, as well as £550 in ongoing annual sponsorship. Although not reflected in this financial year we have also received a grant from Surrey County Council of £3,000 towards the minibus fund, which coupled with the Rotary Xmas collections means that the Group is now very close to achieving the required funds. As always, many thanks to all the individuals and organisations concerned for their generosity and support.

Payments

1. Rates and utilities including broadband totalling £2,639 and premises maintenance costs of £4,614 are the major expenses.
2. Running the old minibus vehicle costs a lot of money in respect of maintenance/repairs/MOT and insurance. Transport costs (excluding insurance) were £1,054 in the year – reflecting the increased costs of

maintenance due to the deteriorating condition of the minibus. Given the increasing costs the decision was taken not to renew the insurance at the end of this financial year, and to scrap the vehicle.

4. The Group's main insurance payments cleared after the end of the financial year, and so no costs are shown under insurance in the year to 31 March 2019.
5. Expenditure on the Scout Ridge Grounds Project was £4,022 in the year – largely funded by a £4,000 grant from Surrey County Council, which was received in the last financial year. The support of our county council is greatly appreciated, as is all of the time committed by the leaders, members and volunteers to the project.

However, as highlighted in previous years subscriptions alone are not sufficient to meet the day to day running costs of the group, and we remain highly dependent on donations, sponsorship, grants, fundraising and your Gift Aid, not to mention the commitment of all the leaders, helpers and other volunteers who give up their time each week.

Reserves

The Group's policy on reserves is to hold an amount of £6,000 to enable it to provide facilities for the young people in its care. This includes:

- Provision for repairs to Headquarters building and vehicle replacement.
- Meeting obligations in relation to premises maintenance including electricity, gas and water charges, general repairs and safety improvements.
- Covering any additional costs incurred during fundraising activities.
- Paying any expenses incurred in the administration of the Group.
- Buying and maintaining equipment required for headquarters, vehicle or scouting activities.
- Cover the costs of vehicle servicing and MOT testing.
- Paying insurance premiums in respect of equipment, vehicles, members and third party liability.
- Maintaining a stock of badges, scarves and T-shirts for issue to, or sale to members.

After excluding the minibus funding received in the year, our reserve stands just short of this at £5,986 – meaning that the financial position of the Group remains sound.

Risks

The Trustees have identified the major risks to which they believe the Group is exposed. They have reviewed these and established systems to mitigate them.

Accounts

The accounts are broken down into two sections as presented in the proceeding pages:

- Section A: Receipts and payments, and
- Section B: Statement of assets and liabilities.

Section A Receipts and payments

3rd Banstead Scout Group | Charity No: 305687

	For the period from	1-Apr-18	To	31-Mar-19
Receipts	General funds	Section funds	Total funds	Last year
Donation Legacies and similar income				
Membership subscriptions	11,352.39	1,355.00	12,707.39	10,209.44
Less: Membership subscriptions paid on (National/County/Area/District)	6,646.35	-	6,646.35	6,837.35
Net membership subscriptions retained	4,706.04	1,355.00	6,061.04	3,372.09
Donations	1,369.17	2.00	1,371.17	1,472.83
Sponsorship	550.00	-	550.00	900.00
Gift Aid	1,939.60	-	1,939.60	1,169.64
Sub total	8,564.81	1,357.00	9,921.81	6,914.56
Grants	General funds	Section funds	Total funds	Last year
Surrey County Council - Scout Ridge Grounds Project	-	-	-	4,000.00
National Lottery Minibus Fund	10,000.00	-	10,000.00	
Sub total	10,000.00	-	10,000.00	4,000.00
Fundraising (gross)	General funds	Section funds	Total funds	Last year
Rotary Christmas Collections	1,992.31	-	1,992.31	1,701.48
Village Day BBQ	434.20	-	434.20	235.00
Quiz night	506.00	-	506.00	-
Sub total	2,932.51	-	2,426.51	1,936.48
Premises/Equipment Hire	3,060.00	-	3,060.00	2,785.00
Family Camp 2018	1,080.00	-	1,080.00	522.26
Scout Camp 2018	2,550.00	-	2,550.00	-
Snowdonia Hike	520.00	-	520.00	720.00
Group Camp 2019	3,015.00	-	3,015.00	1,530.00
Bazazz	180.00	400.00	580.00	-
Somme 2019	800.00	-	800.00	1,540.00
Other activities	-	84.00	84.00	586.00
Sub total	11,205.00	484.00	11,689.00	7,683.26
Other Income	General funds	Section funds	Total funds	Last year
Badges	-	12.35	12.35	3.20
Scarves/Ties/T-shirts/Woggles	360.00	77.00	437.00	212.50
Investitures	-	109.50	109.50	216.50
Sub total	360.00	198.85	558.85	432.20
Investment income	General funds	Section funds	Total funds	Last year
Bank interest	3.03	-	3.03	4.39
Sub total	3.03	-	3.03	4.39
Total Gross Income	33,065.35	2,039.85	35,105.20	20,970.89
Asset and investment sales etc.	-	-	-	-
Total Receipts	33,065.35	2,039.85	35,105.20	20,970.89
Payments	General funds	Section funds	Total funds	Last year
Charitable payments				

Donation/Gifts	171.55	20.00	191.55	100.00
Adult support and training	180.00	-	180.00	180.00
Rent and Rates	454.33	-	454.33	442.99
Water and sewerage	206.19	-	206.19	158.25
Utilities(Gas,Electricity) and Broadband	1,978.58	-	1,978.58	2,004.46
Insurance - Premises	-	-	-	2,152.89
Insurance - Leaders/Members	-	-	-	105.84
Insurance - Minibus	814.14	-	814.14	-
Maintenance-incl. cleaning & repairs	4,614.81	-	4,614.81	3,145.53
Activities	180.15	239.39	419.54	728.22
Materials and Equipment	1,794.55	79.00	1,873.55	2,270.93
Transport	1,054.58	-	1,054.58	201.41
Administration	1,350.01	18.74	1,368.75	237.98
Bank charges	182.50	-	182.50	185.01
GoCardless Fees	409.06	-	409.06	-
Family Camp 2018	646.90	-	646.90	402.40
Somme 2019	974.15	-	974.15	619.16
Scout Camp 2018	3,092.64	-	3,092.64	-
Cub Camp	49.53	-	49.53	-
Group Camp 2019	487.77	-	487.77	-
Meetings	-	215.44	215.44	143.10
Scouters uniform	229.72	4.50	234.22	51.10
Snowdonia Hike	52.50	-	52.50	711.24
Bazazz	90.00	400.00	490.00	90.00
Scoutabout	-	-	-	1,741.00
Scout Ridge Grounds Project	4,022.85	-	4,022.85	-
Sub total	23,036.51	977.07	24,013.58	15,671.51
Fundraising expenses	General funds	Section funds	Total funds	Last year
Village Day BBQ	232.41	-	232.41	135.30
Quiz night	403.00	-	403.00	-
Sub total	635.41	-	635.41	135.30
Other Expenses	General funds	Section funds	Total funds	Last year
Sundry	-	85.00	85.00	92.61
Scarves/Ties/T-shirts/Woggles	1,225.05	169.05	1,394.10	1,118.51
Badges / Books	-	737.00	-	-
Food/Drink	-	-	-	12.35
Sub total	1,225.05	991.05	2,216.10	1,223.47
Total payments	24,896.97	1,968.12	26,865.09	17,030.28
Net of receipts/(payments)	8,168.38	71.73	8,240.11	3,940.61
Transfers between funds	-	-	-	-
Cash funds last year end	10,359.81	725.10	11,084.91	7,144.30
Cash funds this year end	18,528.19	796.83	19,325.02	11,084.91

Section B Statement of assets and liabilities at 31 March 2019

3rd Banstead Scout Group | Charity No: 305687

	This year General	This year Sections	This year Total	Previous year total
Cash Funds				
Cash in hand	13.84	796.83	810.67	731.94
Bank Current Account	1,000.00	-	1,000.00	1,045.87
Bank Deposit Account	15,814.33	-	15,814.33	7,721.08
Activities Account	924.78	-	924.78	601.24
Minibus Account	775.24	-	775.24	984.78
Total cash funds	18,528.19	796.83	19,325.02	11,084.91
Other Monetary assets	-	-	-	-
	-	-	-	-
Non monetary assets	General funds	Section funds	Total funds	Last year
Land & Buildings (Insured value)	408,940.00	-	408,940.00	408,940.00
Motor Vehicle and trailers	4,000.00	-	4,000.00	4,000.00
Contents/Equipment	24,954.00	-	24,954.00	24,954.00
	437,894.00		437,894.00	437,894.00
Liabilities	General funds	Section funds	Total funds	Last year
Short term loan	-		-	814.14
	-		-	814.14

Dates for the Diary

29 September 2019	Group AGM
11-12 October 2019	Beaver Sleepover
9-10 November 2019	Cub Remembrance Sleepover
10 November 2019	Remembrance Day Parade
2, 7, 14, 19 December 2019	Xmas Collections
17 December 2019	Group Carol Service
June 2020	Family Camp
26-28 June 2020	Scoutabout 2020
22 – 26 July 2020	Cub Camp
28-31 August 2020	Scout Camp