

Annual Report and Accounts FY2017/18

Welcome



Welcome to our Annual Report and Accounts for 2017/18. This year we're trying a new format for our report, which I hope you find interesting and informative.

This is my first annual report as Group Scout Leader, so I'd like to take this opportunity to introduce myself to those who don't know me.

My name is Adam Buckell and I was appointed as Group Scout Leader in April of this year. I've been involved with 3rd Banstead since I was 6 years old as a member of Huron Colony starting in 1987. I then moved up through the sections as a Cub in Elm Pack and a Scout in Marlborough Troop. I supported the group as a Young Leader prior to University and returned 15 years ago taking up a position as an Assistant Cub Scout Leader. Since then I've held a variety of roles within the Group, including Cub Scout Leader, Scout Leader, Premises Manager for Scout Ridge and a variety of different Adventurous Activity Instructor roles.

Having moved up through the Group myself as a young member, then as part of the leadership team, I've seen the tremendous positive impact that Scouting can have on its members. This is only possible through the hard

work and dedication of the leadership team, our executive committee and our supporters – to all of you I'd like to take a moment to say a big **THANK YOU** on behalf of our members. I'd also like to take the opportunity to thank our outgoing Group Scout Leader, Michael Charman for his dedication to the Group over the last 16 years.

Reading this report you will see that our Sections have been delivering good quality and varied programmes to our members including a range of Nights Away experiences. Work continues at Scout Ridge to maintain and expand upon our facilities with our climbing and abseiling walls back up and running and external work to develop a camping area well underway. Our Executive Committee has grown and have been a great support in raising the groups profile and supporting fundraising activities.

The success of the Group can only be realised through our members actively participating, and through the support of our young leaders and adult volunteers. As a father of two young boys myself and being in a demanding full time job, I understand the reasons people can sometimes be reluctant to volunteer. 'I can't commit on a regular basis'.....'I may get called away with work'..... 'I don't have time in between being a parent taxi service'. All I can say is that we need many forms of help, whether it be supporting fundraising events, being an Occasional Helper who can support a few hours a term, through to taking on a Leadership Role. You don't need to be Bear Grylls and know how to live in the wilderness..... we need all sorts of differing skills to run a Scout Group and we provide support and training for new roles.

If you think you can spare some time, and would like to get involved, please speak to myself or one of my leadership team. I've personally found it tremendously rewarding and I hope you'd find it the same. Come join the adventure.....it's fun!

Thank you

adam@3rdbanstead.co.uk



Scouts on North Downs Way Expedition Challenge 2018

Scouts

The Scout section has had a busy year with activities ranging from climbing and abseiling through to cooking competitions. We continue to operate two large Scout Troops; Churchill and Marlborough. The Scout section makes up the largest of the sections in the group.

In February, twenty-six Scouts took part in a sleepover at Scout Ridge. This included a film night and fish & chip supper on the Friday night, following a navigation challenge from Reigate Hill to Epsom Downs on the Saturday morning. The navigation challenge formed part of the training for an expedition planned in April.

In April, twenty-four Scouts from both Troops took part in an Expedition Challenge involving a 22km hike over two days along the North Downs Way. The Scouts joined the North Downs Way after a short train journey from Epsom to Guildford and then hiked unaccompanied in their Patrols, with leaders at regular checkpoints along the way.

After covering 17km on day 1, the Scouts spent the night at Ranmore

Common Scout Campsite, where they enjoyed an evening meal of pasta, cooked in their patrols on hiking gas burners. After breakfast, the Scouts completed a further 5km on day 2, where they then met the minibus at the top of Box Hill and returned to Scout Ridge. All those who attended achieved their Expedition Challenge Badge, which is one of the more difficult badges to achieve towards their Chief Scouts Gold Award.

The number of Chief Scouts Gold Awards has been down on previous years, since a change in the badge requirements two years ago. This has seen the Scouts needing to do more work at home to complete their badges. The leadership team are working hard to encourage the Scouts and cover as much as possible during our weekly meetings and camps.

Both Troops will be returning to Longridge Activity Camp on the River Thames near Marlow for their annual summer camp in August. The camp will have a water activity focus with opportunities to take part in kayaking, dragon boating and bell boating amongst other activities.

Cubs

In November, the Cubs held their annual Remembrance weekend sleepover which was attended by Cubs from both Oak and Elm Packs. The sleepover included the opportunity for Cubs to abseil from our newly refurbished abseiling setup, as well as taking part in litter picking around the local area. On the Sunday morning the Cubs attended the Remembrance Day Parade in Banstead High Street.

The Cubs have been lucky enough to have a number of community visits this year, including visits by the Fire Brigade, Paramedics and the Police Dog Section.

Cubs representing the Group also took part in the District Shooting competition at Park Farm.

The Cubs are planning to return to Brambletye, near East Grinstead for their annual summer camp. The Cubs sleep in traditional ridge tents, and have all their meals cooked by the leadership team on open wood fires. The Cubs take part in a wide range of activities during the camp including backwoods cooking, and an opportunity to complete their swimming badges using the school pool.



Cubs Taking Part in District Shooting Competition



Beavers Enjoying a Sleepover Meal

Beavers

Our two Beaver colonies; Huron and Ontario have had wide ranging programmes.

In the autumn term both colonies took part in climbing and abseiling at Scout Ridge. For many of the Beavers this was the first time they had experienced the activity.

Beavers from both colonies took part in a joint sleepover at Scout Ridge. Lots of fun, best food ever, were some of the comments. Amongst all the mayhem, the brave Beavers completed their Outdoor Challenge; as it was very cold and was completed following little sleep.

The Beavers also enjoyed a joint Christmas party, followed by the Carol Service.

As well as working towards their Challenge badges the Beavers have been hard at work completing their Activity badges including Cooks badge, Space badge and Gardener badge amongst others.

Huron has benefitted from having two Explorer Scouts helping as young Leaders for most of the year

The Beavers will be taking part in BAZAZZ 2018 in June at Merrist Wood. BAZAZZ is organised by Surrey County Scouts which brings together Beavers and Rainbows from across the County for a 1 day event where they can take part in a wide range of activities.

Outdoor Area Project



Cleared Area at Back of Scout Ridge

In September last year, we launched our project to re-purpose the land at the back of Scout Ridge. The area had become largely overgrown, and accounted for approximately 50% of the green space available at Scout Ridge.

A large area was cleared during a working day in the Autumn term, with further work being carried out by tree surgeons over the winter period. The area is now largely

clear, and materials are onsite, to erect post and rail fencing, and a retaining wall built from railway sleepers to prevent erosion of a chalk bank in the area.

Further working days and evenings are planned over the summer months, with the aim of getting the area ready for use during the autumn term. Please keep a lookout for the advertised dates which will be sent out by email.

Executive Committee

The Executive Committee have been busy supporting the Group with a range of fundraising activities and hands-on work relating to our camping area project.

This has included supporting the Xmas Rotary Collections and organising a Quiz Night at Scout Ridge.

We've also had an overhaul on how we manage new members into the group, and how we collect annual subscriptions.

Details of the Group's financial performance can be found later on page 8 of this report.

In June the Executive will be running a BBQ at the Banstead Village Day, to raise funds for the group, and further promote the Group within the wider community.

In December the Group will again be supporting the Rotary Club with their Xmas collections, adult and member support to this is essential to making it a success. This has proved to be an important source of income for the Group, so please support it if you can.

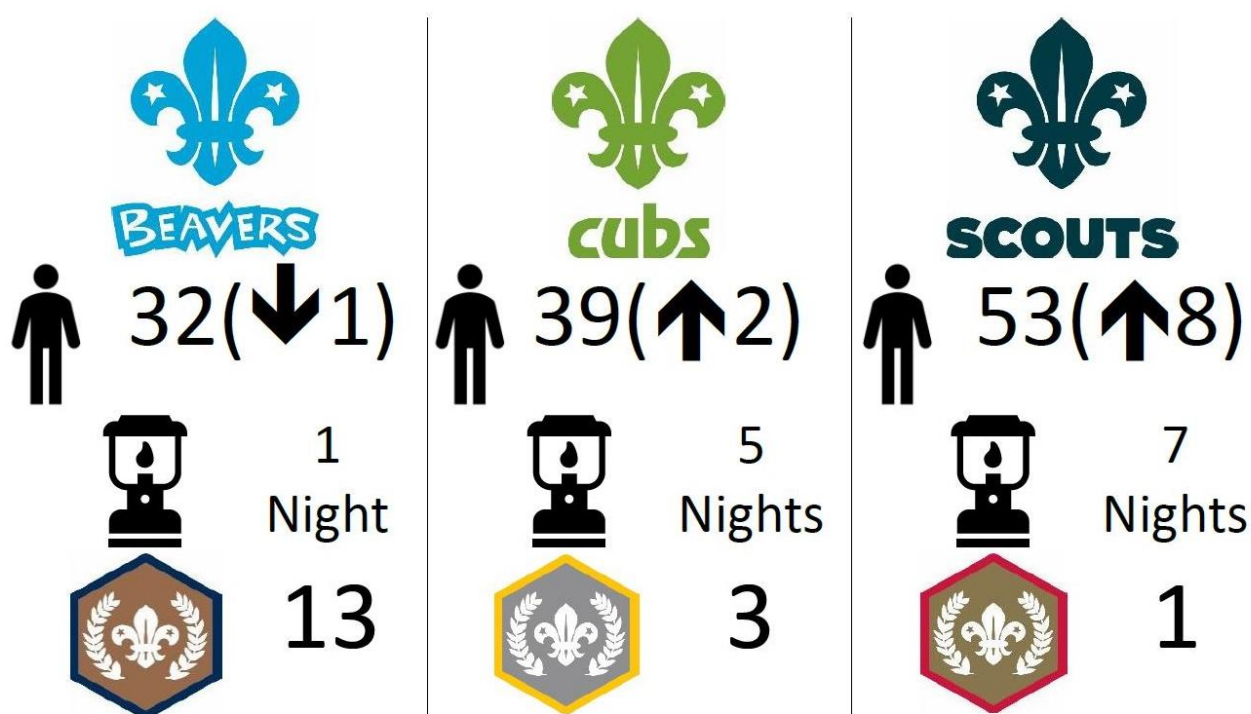
If you would be interested in helping the Executive, please get in touch by email membership@3rdbanstead.co.uk



Supporting the Rotary Xmas Collections

Member Numbers, Nights Away and Chief Scouts Awards

The following illustrates our total number of youth members at our annual census in January for each section, and shows how this has changed relative to last year. It also summarises the number of nights away offered, and the number of Chief Scouts Awards earned last year.



Adventurous Activity and Nights Away Permits

The following illustrates the total number of adults we have trained in different adventurous activities, and those trained to run nights away experiences.



Archery

x3

Air Rifle

x5

Hill Walking

x1

Climbing & Abseiling

x3Nights Away
Greenfield**x3**Nights Away
Campsite**x2**Nights Away
Site Specific**x2**

The Year Ahead

Over the year ahead there is plenty to look forward to. Our leadership teams working with our members are coming up with new programme ideas, and we continue to invest in training adult supporters to allow us to deliver a range of adventurous activities including; climbing, abseiling, archery, air rifle shooting, pioneering, hillwalking and paddle sports amongst others. If you have an existing interest in these activities, and would like to help by becoming a skills instructor, please get in touch with Adam (adam@3rdbanstead.co.uk).

All the sections have plans in place for a number of nights away experiences. We always require additional help for these events, so please speak to your child's section leader if you think you can help, whether it be helping to transport equipment, supporting catering, supporting particular activities, or being an additional adult onsite. No prior experience or particular equipment is required – we'll even supply a tent.

We are looking to boost our numbers in both our Beaver and Cub sections, and are looking for additional adult support for both our Beaver sections in particular. If you have any links into the local schools to support us with advertising this, whether it be via teaching staff, governors or the PTA or would like to help, we would love to hear from you; please get in touch with Adam (adam@3rdbanstead.co.uk).

We plan to complete the camping area project at Scout Ridge, with the aim of having this ready for use in the Autumn term. Please keep a lookout for the advertised dates for working days and evenings, which will be sent out by email.

In the next year or two, it's likely that we will need a new minibus to replace our existing one. We will be starting fundraising for this, with the aim of raising in the region of £15,000. The minibus allows us the flexibility and convenience to run events away from Scout Ridge, including our trips to Snowdon, Scout Camps, community visits etc. If you have any ideas for a fundraising activity, or would like to make a donation, please get in touch using our fundraising email (fundraising@3rdbanstead.co.uk)



Beaver Investiture on the Climbing Wall at Scout Ridge

Lots of Fun at the Cub Sleepover



Collecting Fire Wood at Cub Camp



A visit from the Fire Brigade for the Cubs





Scout Raft Building at Longridge

Scouts Hiking the North Downs Way



Scouts making War Faces at Paintball

Scouts Kayaking at Longridge



Financial Review

The purpose of the Group is consistent with that of the Scout Association and is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Group is a trust established under its rules which are common to all Groups.

Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The accounts have been drawn up by Nicholas Lee (Group Treasurer) on the receipts and payments basis which is consistent with previous years.

The accounts have been audited by Neil Bridges as an Independent Examiner. The Group would like to thank Neil Bridges for this.

Financial Results

As far as the main bank accounts are concerned, we began the year with £6,473 and at the end of March 2018 we had £10,360, plus an additional £725 held by the Sections. Total funds were therefore £11,085 compared with £7,144 at the beginning of our financial year. A key reason behind the increase in funds was the receipt of a grant from Surrey County Council of £4,000 towards the costs of improvements at Scout Ridge - of which only a small proportion had been utilised by the financial year end.

Receipts

Our main income falls into 5 categories

- a. Subscriptions: Subscriptions recognised in the current year totalled £10,209 (including Section funds) – and our total payment out to HQ, District and County was £6,837 – representing 125 members (an increase of 10 over the prior year). The balance is used mainly to maintain and insure Scout Ridge, covering utilities, rates and cleaning costs. The main change to note this year is the Group's move to online collection of subscriptions – this has greatly improved the Group's ability to forecast its receipts, as well as enabling the subscriptions payments to be easily spread over the year.
- b. Premises: As you probably know we allow our premises and equipment to be enjoyed by other users, resulting in additional donations of £2,785. (2017: £4,475).
- c. Fundraising: £1,936 was raised through the Rotary Club Xmas collections and the Village Day BBQ. Thank you to everyone who organised and participated in these events.
- d. The Gift Aid tax rebate received in July 2017 for the 2016/17 subscriptions was £1,170. Thank you to all those who signed the Gift Aid declaration.
- e. Grants/Sponsorship/Donations: As noted above we received £4,000 from Surrey County Council towards the costs of ground works and improvements being made at Scout Ridge, a further £900 in respect of minibus sponsorship and additional donations of £1,158. As always, many thanks to all the individuals concerned for their generosity and support.

Payments

1. Rates and utilities including broadband totalling £2,605 and premises maintenance costs of £3,146 are the major expenses.
2. Running our vehicle costs a lot of money in respect of maintenance/repairs/MOT and insurance. Transport costs are down this year at £201, but this is mainly due to the insurance premium of £814 being settled after 31 March 2018.
3. Insurance of the premises and equipment was £2,152 and a further £1,869 was invested in new materials and equipment.

It is useful to summarise how your annual subscription of £105 is used by the Group, based on the 125 members we reported this financial year.

	£
Annual Subscription Income:	
125 members at £105 each	13,125
Less:	
HQ, District and Council Fees	(6,800)
Premises and Equipment Insurance	(2,200)
Cleaning	(1,560)
Rent, Rates and Utilities	(2,600)
Minibus Insurance, Tax and MOT	(1,000)
Total Fixed Running Costs	(14,160)
Net	(1,035)

As you will see, the annual subscription does not cover the fixed running costs of the group – and this is before any additional expenditure on repairs and maintenance, equipment and other activities.

We remain highly dependent on donations, sponsorship, grants and fundraising, as well as your Gift Aid, and not to mention the commitment of all the leaders and other volunteers to continue to provide the fantastic facilities and experiences for all our Beavers, Cubs and Scouts.

Reserves

The Group's policy on reserves is to hold an amount of £6,000 to enable it to provide facilities for the young people in its care. This includes:

- Provision for repairs to Headquarters building and vehicle replacement.
- Meeting obligations in relation to premises maintenance including electricity, gas and water charges, general repairs and safety improvements.
- Covering any additional costs incurred during fundraising activities.
- Paying any expenses incurred in the administration of the Group.
- Buying and maintaining equipment required for headquarters, vehicle or scouting activities.
- Cover the costs of vehicle servicing and MOT testing.
- Paying insurance premiums in respect of equipment, vehicles, members and third party liability.
- Maintaining a stock of badges, scarves and T-shirts for issue to, or sale to members.

Risks

The Trustees have identified the major risks to which they believe the Group is exposed. They have reviewed these and established systems to mitigate them.

Accounts

The accounts are broken down into two sections as presented in the proceeding pages:

- Section A: Receipts and payments, and
- Section B: Statement of assets and liabilities.

Section A Receipts and payments

3rd Banstead Scout Group | Charity No: 305687

	For the period from	1-Apr-17	To	31-Mar-18
Receipts	General funds	Section funds	Total funds	Last year
Donation Legacies and similar income				
Membership subscriptions	8,564.44	1,645.00	10,209.44	11,124.00
Less: Membership subscriptions paid on (National/County/Area/District)	6,837.35	-	6,837.35	6,100.10
Net membership subscriptions retained	1,727.09	1,645.00	3,372.09	5,023.90
Donations	1,157.57	315.26	1,472.83	320.87
Sponsorship	900.00	-	900.00	700.00
Gift Aid	1,169.64	-	1,169.64	4,854.96
Sub total	4,954.30	1,960.26	6,914.56	10,899.73
Grants				
Surrey County Council	4,000.00	-	4,000.00	2,588.00
Sub total	4,000.00	-	4,000.00	2,588.00
Fundraising (gross)				
Rotary Christmas Collections	1,701.48	-	1,701.48	1,738.01
Village Day BBQ	235.00	-	235.00	350.00
Sub total	1,936.48	-	1,936.48	2,088.01
Premises/Equipment Hire	2,785.00	-	2,785.00	4,475.00
Camps	522.26	-	522.26	235.00
Snowdonia Hike	720.00	-	720.00	630.00
Scoutabout	1,530.00	-	1,530.00	-
SCRAM	-	-	-	335.00
Winter Hike	-	-	-	92.00
Somme Trip	1,540.00	-	1,540.00	140.00
Other activities	102.00	484.00	586.00	272.00
Sub total	7,199.26	484.00	7,683.26	6,179.00
Other Income				
Sundry	-	-	-	25.00
Social Events	-	-	-	81.00
Badges	-	3.20	3.20	50.27
Scarves/Ties/T-shirts/Woggles	175.50	37.00	212.50	294.50
Investitures	-	216.50	216.50	189.50
Sub total	175.50	256.70	432.20	640.27
Investment income				
Bank interest	4.39	-	4.39	6.62
Sub total	4.39	-	4.39	6.62
Total Gross Income	18,269.93	2,700.96	20,970.89	22,401.63
Asset and investment sales etc.	-	-	-	-
Total Receipts	18,269.93	2,700.96	20,970.89	22,401.63

Section A Receipts and payments

3rd Banstead Scout Group | Charity No: 305687

For the period from	1-Apr-17	To	31-Mar-18
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Payments	General funds	Section funds	Total funds	Last year
Charitable payments				
Donation/Gifts	100.00	-	100.00	100.00
Adult support and training	180.00	-	180.00	445.00
Rent and Rates	442.99	-	442.99	226.09
Water and sewerage	158.25	-	158.25	267.86
Utilities (Gas, Electricity) and Broadband	2,004.46	-	2,004.46	1,733.39
Insurance - Premises	2,152.89	-	2,152.89	2,036.33
Insurance - Leaders/Members	105.84	-	105.84	103.95
Maintenance-incl. cleaning & repairs	3,145.53	-	3,145.53	9,577.24
Activities	102.00	626.22	728.22	604.67
Materials and Equipment	1,869.01	401.92	2,270.93	244.76
Transport	201.41	-	201.41	1,210.63
Administration	29.44	208.54	237.98	194.10
Bank charges	185.01	-	185.01	75.00
Camp costs	272.44	129.96	402.40	1,045.41
Somme trip	619.16	-	619.16	888.40
Section Resources	-	-	-	10.00
Meetings	-	143.10	143.10	3.48
Scouters uniform	-	51.10	51.10	-
Snowdonia Hike	711.24	-	711.24	722.28
Scoutabout	1,741.00	-	1,741.00	-
SCRAM	-	-	-	335.00
Bazazz	90.00	-	90.00	-
Sub total	14,110.67	1,560.84	15,671.51	19,823.59
Fundraising expenses				
Explorers-Rotary Christmas contribution	-	-	-	200.00
Girl Guides-Rotary Christmas contribution	-	-	-	67.50
Village Day BBQ	135.30	-	135.30	68.50
Sub total	135.30	-	135.30	267.50
Other Expenses				
Sundry	-	92.61	92.61	136.74
Purchase of badges, scarves & T shirts	137.50	981.01	1,118.51	1,161.36
Food/Drink	-	12.35	12.35	215.47
Sub total	137.50	1,085.97	1,223.47	1,513.57
Total payments	14,383.47	2,646.81	17,030.28	21,604.66
Net of receipts/(payments)	3,886.46	54.15	3,940.61	796.97
Transfers between funds	-	-	-	-
Cash funds last year end	6,473.35	670.95	7,144.30	6,347.33
Cash funds this year end	10,359.81	725.10	11,084.91	7,144.30

3rd Banstead Scout Group | Charity No: 305687

	This year General	This year Sections	This year Total	Previous year total
Cash Funds				
Cash in hand	6.84	725.10	731.94	728.03
Bank Current Account	1,045.87	-	1,045.87	5,100.10
Bank Deposit Account	7,721.08	-	7,721.08	9,764.67
Activities Account	984.78	-	984.78	1,582.20
Minibus Account	601.24	-	601.24	169.50
Building Society	-	-	-	-
Total cash funds	10,359.81	725.10	11,084.91	7,144.30
Other Monetary assets				
Gift Aid Claim 2016/17	-	-	-	1,169.64
Subscriptions outstanding	-	-	-	1,195.00
	-	-	-	2,364.64
Non-monetary assets				
Land & Buildings (Insured value)	408,940.00	-	408,940.00	408,940.00
Motor Vehicle and trailers	4,000.00	-	4,000.00	4,000.00
Contents/Equipment	24,954.00	-	24,954.00	24,954.00
	437,894.00		437,894.00	437,894.00
Liabilities				
Subscriptions not yet paid	-		-	-
Short term loan	814.14		814.14	-
	814.14		814.14	-

Dates for the Diary

15 – 17 June 2018,	Family Camp,	Park Farm, Banstead
16 June 2018,	Group AGM,	Park Farm, Banstead @ 12.30
23 June 2018,	BAZAZZ 2018,	Merrist Wood, Guildford
14 July 2018,	Banstead Village Day BBQ,	Orchard, Banstead
20 – 24 July 2018,	Cub Camp,	Brambletye, East Grinstead
24 – 27 August 2018,	Scout Camp,	Longridge, Marlow
29 September 2018,	Banstead District Challenge	Park Farm, Banstead
10 – 11 November 2018,	Cub Remembrance Sleepover,	Scout Ridge, Banstead
11 November 2018,	Remembrance Day Parade,	Avenue Road, Banstead @ 10.30